

ADAM STAIRS

Personal Info

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Portfolio:
www.adamstairs.com

Proficiencies

Articulate Suite Excellent

Adobe Creative Suite Excellent

Web Design Advanced

LMS Administration Advanced

User-centric Design Intermediate

Resourcefulness Excellent

Education

Master of Education
Student Affairs in Higher Education
Regent University
2018

Bachelor of Science
Management Information Systems
Indiana University of Pennsylvania
2006

Instructional Designer/Technologist with over a decade of experience creating engaging and interactive content using a variety of tools and methodologies. Developing powerful and impactful trainings to influence real change is why I wake up in the morning.

Experience

2021-03 – Instructional Technologist
present Darkness to Light

- Instructional Design
 - Developed trauma-informed trainings to protect children from sexual abuse.
 - Utilized Articulate Storyline and Rise to develop engaging content.
 - Utilized Adobe Creative Suite to develop assets for trainings.
 - Edited video using Adobe Premiere.
 - Developed in-person, online asynchronous, and hybrid trainings.
 - Worked with subject matter experts to increase trainee's empowerment skills and better prepare them to be stewards of children.
- Cornerstone Administration
 - Managed course creation process within our LMS.
 - Managed users within the LMS.
 - Developed reports within the LMS.
 - Managed catalog of trainings within the LMS and the course life cycle process.
- Support
 - Supported trainers during in-person and virtual in-person trainings.
 - Developed documentation and processes for delivering and distributing trainings.

2011-02 – Instructional Designer
2021-03 California University of Pennsylvania

- Instructional Design
 - Created online course modules with reference from SMEs.
 - Acted as an instructional design resource for faculty in online, hybrid, and face-to-face formats.
 - Provided technical support for faculty and students.
 - Used ADDIE model for course creation and maintenance.
- Desire2Learn/Brightspace Administrator
 - Provided system administration and user control.
 - Acted as a resource to identify and resolve academic integrity issues.
- Application Development
 - Worked with other campus departments to develop technical solutions to campus problems.
 - Administer campus CRM and the integration with our SIS system.
 - Trained faculty and staff on the usage of CRM and SIS systems.
 - Trained faculty and staff on a variety of technology to help convert to paperless application system and general technology adoption across campus.

2008-02 – Web Designer and Web Accessibility Consultant
2010-09 West Virginia University

- Job Accommodation Network
 - Created and maintained askjan.org.
 - Ensured all websites and intranet sites were fully accessible.
 - Ensured all digital and print media was fully accessible.
 - Technical resource for WVU and third party vendors.
 - Trained individuals on adaptive technology.
- Provide general design and marketing support
 - Local technology accessibility resource.
- Served as a resource for section 508 and website accessibility compliance.